

JAN 23 2023

**Approved****AGENDA PLACEMENT FORM**

(Submission Deadline – Tuesday, 12:00 PM before Regular Court Meetings)

Date: 01/10/23Meeting Date: 01/23/23Submitted By: CJODepartment/Office: CJO

Signature of Director/Official: \_\_\_\_\_

Agenda Title: Assignment of Room B6, Historic Courthouse**Public Description** (Description should be 2-4 sentences explaining to the Court and the public what action is recommended and why it is necessary):Assign Room B6 in Historic Courthouse to CJO; Room Previously Assigned to CC who no longer utilizes the space; Room empty for Several Years. Facilities Mgmt Requested Temp Use of Room for Storage of Office Furniture Purchased for Offices in CH not Currently Being Used; CC, CJ and Director of FM Consent to this Request

(May attach additional sheets if necessary)

Person to Present: Judge Boedeker

(Presenter must be present for the item unless the item is on the Consent Agenda)

**Supporting Documentation:** (check one) PUBLIC  CONFIDENTIAL 

(PUBLIC documentation may be made available to the public prior to the Meeting)

**Estimated Length of Presentation:** \_\_\_\_\_ minutes**Session Requested:** \_\_\_\_\_ (Action Item, Workshop, Consent, Executive)**Check All Departments Requiring Notification:**County Attorney  IT  Purchasing  Auditor Personnel  Public Works  Facilities Management 

Other Department/Official (list) \_\_\_\_\_